

**MEETING Minutes - 13th September 2020**

<b>Time:</b>	9 am
<b>Date:</b>	13th September 2020
<b>Venue:</b>	Online - Zoom
<b>Attendees:</b>	Zoe, Lyle (Syd), Nick (Whales), Sarah Mc (Vic), Khaz (MUWR), Adam (Adelaide), Remy (Tas)
<b>Apologies:</b>	Rob

ITEM	NOTES	ACTIONS
Nationals	The group voted to keep nationals in May.	Closed
UWRA	After the AGM define goals and objectives for the upcoming year to give direction. Utilise the whole UWR community to complete tasks rather than just the delegates and exec committee.	
Nationals	To come up with a rule book for nationals try approaching it in small sized chunks	
Decisions	Lyle's proposed change to voting structure and practice was approved. If delegate is unavailable, a member of the club executive committee (president, treasurer, secretary etc) should vote in their place. Communications to be shared with both delegates and club emails to ensure that everyone is on the same page, especially for online voting. For online voting make sure to include your club name in the vote so we can follow up with whoever hasn't voted.	Lyle neaten up document and share again :D
Decision Register	A singular document to keep a record of all decisions that the UWRA has made	Sarah Mc
Decision Form	A proposal form describing a proposed question/action. Includes who is making the proposal and is seconded by a different club delegate. When response needs to be made by. Includes details on the proposal and a link to an online survey for the delegates to vote on the proposal. Lyle has access to a previous version of this form that was tabled. Submit before the meeting so that we can discuss the proposal at the meeting. If you have an idea at the meeting submit a proposal before the next meeting so that we can discuss it then.	Lyle and Sarah Mc to source and update the decision form. Write up an example to talk about national team at the next meeting.
Coaching Course	Lyle has submitted this to Marianne, the AUF coach director for approval. The next step will be	

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	to discuss how to run the coaching course during covid. Nick, Ricardo and Charlotte have expressed interest in being co-convenors.	
UWRA Website	It is down	Zoe to fix this
Chair	Zoe nominated to be interim chair until the AGM	Approved by all in attendance
AGM	15th November at 12pm AEST  Calendar meeting with zoom link to ensure no timezone confusion.	Zoe to prep docs to share with everyone
Perth Delegate	Reach out to Perth to invite them to the AGM (Annabelle - Lyle has contact)	Lyle to invite Perth by contacting Annabell. Zoe can email Johann too.
Social Media Role	Khaz has a club member who is interested. Ask her to submit a proposal for the position when we advertise the AGM	Khaz
IT Officer	Need to update website. Do the twins have any suggestions to better run the role. Do they have any good feedback to help promote the role. Would they be interested in returning to the position?	Lyle to reach out to the twins. Zoe to assist.
Womens Role	Already in the constitution. Nick chatted to celine who will see if she can gather some interest in the role. Amendment to the role description to include a clause on funding. Nick to follow up with Celine.	Nick to follow up with Celine.
Chair of UWRA	When advertising the role clarify that it is an overseeing role, there is no expectation that you do everything yourself. Chat to Nathan and Gav to see if they have any ideas on how to improve the role Nick's email was really good Design a conversation paper on what we want the chair role to look like and the importance of the uwra. Reiterate that you work in a team so you have the support of the whole team!	Lyle and Adam to chat to Nathan and Gav and put together something on what we want the role to look like 30th September
AUF AGM		Zoe to check date and share with delegates if they are interested in attending. Zoe to prep report - reach out to delegates with questions as required
Leichardt Pool	The council hasn't made a decision on whether they will retain the deep pool at leichardt where the sydney teams train. The facility will be closed for several years while they renovate the venue. Sydney clubs will be looking into new pools to train in.	

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New Pool on the Central Coast, NSW	Follow up with email about interest	Zoe
Next Meeting	11th October 9am AEST	Zoe to send zoom link and agenda 2 weeks before meeting.



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